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COMMONWEALTH of VIRGINIA

DEPARTMENT OF HIGHWAYS & TRANSPORTATION

1221 EAST BROAD STREET
RICHMOND, 23219

August 26, 1983

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CIA Entrance
Fairfax County

Memo
to

Mr. H. M. Shaver, Jr.

Yesterday I attended the first CIA Traffic Advisory Committee meeting at the Northern Virginia Division office. Eighteen people were present, however, the actual committee membership is seven, I think. Minutes of the meeting will be forthcoming from CIA covering all items discussed.

I would like to call to your attention that the Committee agreed to expand the scope of work for the project to include another alternative whereby all additional CIA traffic brought about by their expansion will be assigned to the CIA entrance that connects to the George Washington Memorial Parkway. The present scope of work will be revised to include this additional traffic analysis and to develop design alternatives for same.

The next Committee meeting has been tentatively set for September 15. Some members of the Committee requested that future meetings be held in the evening. Subsequent to the meeting, Mr. Keith advised [redacted] that it may not be convenient for Department personnel to attend all Committee meetings. The next meeting will discuss the scope of work to be covered by the project.

Since the scope of work seems to be expanding all the time, I plan to meet with Messrs. Bill Jeffrey, [redacted] and John Fowler of Dewberry and Davis, hopefully sometime next week to review the scope and to make sure all items regarding Phase I of the consultant contract are covered.

Since there may be further additions to the scope of work at the next Committee meeting, negotiations with the consultant on the fee for engineering services will have to be deferred until after the meeting.

The subject of pedestrian safety along 123 was raised by the Committee and I have asked Mr. Jeffrey to secure pedestrian counts along 123 in the area of the CIA Entrance.

OL 20633-83

Larry
Paul
Pam
Bob
Gary
Gil
Imo

[Handwritten signatures]

Art: Route - Cy

cc: _____


Forward - Toss

File: *Reads*

Mr. H. M. Shaver, Jr.
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With the way the project is progressing, and all the different suggestions that are coming from the Committee, I do not foresee us having an executed contract with the consultant before sometime in October.

A copy of the meeting attendance list is attached.


S. R. Conley
Highway Engineer B

SRC:ch
cc: CIA

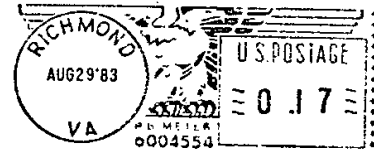
Mr. D. E. Keith
Mr. William C. Jeffrey
Mr. R. L. Hundley
Mr. D. D. Harris

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